



If you experience any technical difficulties when using this form, or if you have questions, please contact ProReg Registration Solutions at 250-740-2511, or at ccme@ProReg.ca.

The asterisk (*) indicates required field. Use the 'Tab' key to move between fields.

SECTION A - DELEGATE OR EXHIBITOR REGISTRATION INFORMATION

*Please indicate your affiliation(s)	<input type="checkbox"/> AFMC <input type="checkbox"/> MCC <input type="checkbox"/> CAME <input type="checkbox"/> RCPSC <input type="checkbox"/> CFPC <input type="checkbox"/> Ministry of Health <input type="checkbox"/> Resident <input type="checkbox"/> FMRAC <input type="checkbox"/> Medical Student <input type="checkbox"/> Non-Medical Student <input type="checkbox"/> Previous Ottawa Conference participant <input type="checkbox"/> Other <input style="width: 150px;" type="text"/>
*First Name	<input style="width: 100%;" type="text"/>
* Last Name	<input style="width: 100%;" type="text"/>
*Organization	<input style="width: 100%;" type="text"/>
Department	<input style="width: 100%;" type="text"/>
*Mailing Address	<input style="width: 100%;" type="text"/>
	<input style="width: 100%;" type="text"/>
*City	<input style="width: 100%;" type="text"/>
*Province / Territory / State	<input style="width: 100%;" type="text"/>
*Postal Code / Zip Code	<input style="width: 100%;" type="text"/>
*Country	<input style="width: 100%;" type="text"/>
*Telephone	(<input style="width: 40px;" type="text"/>) <input style="width: 150px;" type="text"/> Ext: <input style="width: 60px;" type="text"/>
Facsimile	(<input style="width: 40px;" type="text"/>) <input style="width: 150px;" type="text"/>
*Email	<input style="width: 100%;" type="text"/>
Twitter Handle or Username:	For 2014 social media will play a key role for the CCME. We would like to add your Twitter handle to your namebadge so that we and your fellow delegates may find you online.

Once again for 2014...

The Ottawa Conference and CCME will be going **Green** and in a continuing effort to save trees, there will only be unilingual versions of the final program printed. The program and abstracts will be available online prior to the conference.

If you would like a printed program please indicate by selecting which language you would prefer.

- English French
- I do not want a printed program

Check this box if you would like your contact information shared with conference exhibitors and sponsors.

Dietary restrictions:

Please indicate any food allergies (e.g. seafood, nut)

Please indicate dietary requirements (e.g. vegetarian); be as specific as possible

Special Requirements:

Please provide us with any details you feel we should know in order to accommodate your participation at this conference.

How did you hear about this conference?

- Past Attendee
- Colleague
- Faculty
- Advertising (please specify)

Other (please specify)

SECTION B1 - DELEGATE REGISTRATION

Countries qualifying for special rate registration:

Algeria	Bulgaria	Iraq	Montenegro	Sub-Saharan Africa	Tunisia
Armenia	Central America	Kazakhstan	Morocco	Slovakia	Ukraine
Azerbaijan	Croatia	Latvia	Myanmar	South America	
Bangladesh	Estonia	Lithuania	Nepal	Serbia	
Belarus	Georgia	Malaysia	Pakistan	Slovenia	
Bosnia	India	Moldova	Romania	Sri Lanka	

Registration Fee

***Registration Category**

	Online before Friday March 15, 2014	Online After Friday March 15, 2014
<input type="radio"/> Full Conference Registration	\$ 895	\$ 950
<input type="radio"/> Qualifying Countries Registration ~ Special Rate	\$ 795	\$ 895
<input type="radio"/> Student Registration (except Canada)	\$ 795	\$ 895
<input type="radio"/> Canadian Residents/Canadian Non-Medical Students	\$ 200	\$ 200
<input type="radio"/> One Day Registration ~ Friday April 25	\$ 300	\$ 300
<input type="radio"/> One Day Registration ~ Saturday April 26	\$ 300	\$ 300
<input type="radio"/> One Day Registration ~ Sunday April 27	\$ 300	\$ 300
<input type="radio"/> One Day Registration ~ Monday April 28	\$ 300	\$ 300
<input type="radio"/> One Day Registration ~ Tuesday April 29	\$ 300	\$ 300
<input type="radio"/> VIP ~ by invitation only	NC	NC
<input type="radio"/> Plenary Speaker	NC	NC
<input type="radio"/> Sponsor	NC	NC
<input type="radio"/> CCME Staff	NC	NC
<input type="radio"/> Canadian Medical Student Registration		

Select University

* Student Identification will be checked at registration on-site.

TOTAL SECTION B

SECTION C - SPECIAL EVENTS

For planning purposes please indicate below if you will be attending:

1730 - 1830 Saturday Welcoming Ceremony & Reception

The following complimentary meals will be offered during the conference to all registered delegates. Tickets will be provided to you based on your selection(s) below.

0700 - 0830 Breakfast ~ Sunday

- 1130 - 1330 Hot Buffet Lunch ~ Sunday
- 0700 - 0830 Breakfast ~ Monday
- 1130 - 1330 Cold Buffet Lunch ~ Monday
- 0700 - 0830 Breakfast ~ Tuesday
- 1130 - 1330 Grab & Go Snack ~ Tuesday

Sunday, April 27 ~ 1630 - 1730

AFMC Awards Ceremony – Presidential Address

Chair: Jacques Bradwejn, AFMC Board of Directors

President & CEO’s Address
Geneviève Moineau, President & Chief Executive Officer, AFMC

- AFMC – Award for Outstanding Contribution to Faculty Development in Canada
- AMFC – Infoway e-Health Award
- AFMC – John Ruedy Award for Innovation in Medical Education
- AFMC – May Cohen Equity, Gender Award and Diversity
- AFMC – President’s Award for Exemplary National Leadership in Academic Medicine
- AFMC – Young Educators Award

This is a complimentary event however preregistration is required and tickets will be collected at the door.

AFMC Awards Ceremony

Monday, April 28 ~ 1200 - 1330

CAME Awards Presentation for Contribution to Medical Education and Luncheon

- CAME – Ian Hart Award for Distinguished Contribution to Medical Education
- CAME - Meridith Marks New Educator Award

Pre-registration is required and tickets will be collected at the door.

CAME Luncheon \$ 60.00

Monday, April 28 ~ 1830 - 2200

Official Conference Social Event

The 16th Ottawa Conference and 14th Canadian Conference on Medical Education are pleased to invite all delegates to the conference social event which will take place on Monday, April 28, 2014 at the award winning Ottawa Convention Centre, Trillum Ballroom, overlooking the historic Rideau Canal. Please join us for a cocktail reception from 6:30-7:30 followed by a delicious sit-down dinner and entertainment from 7:30-10:00 pm. Be prepared to be entertained by André Philippe Gagnon who is one of the world’s most celebrated singers! Mr. Gagnon will provide a combination of music, comedy and creativity that will be memorable for all.

Preregistration is required and tickets will be collected at the door.

Conference Social Event \$ 90.00

TOTAL SECTION C

SECTION D - PRE-CONFERENCE WORKSHOPS

The final price for some of the pre-conference workshops listed below has not been finalized yet. If you wish to attend a workshop with a price listed as TBD you may select it and the conference registrar will notify you when the price has been determined. You may opt out at that time or the price will be added to your account.

The following workshop is on Thursday, April 24.

Full Day	<input type="checkbox"/>	CCME-01 AFMC Leadership Inspiration For Faculty Executives (LIFE) Course	\$ 100.00
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The following workshops are on Friday, April 25.

Full Day	<input type="radio"/>	OC-0 FLAME – Fundamentals in Leadership and Management for Educators: Assessing Leadership and Professionalism	\$ 220.00
0830 – 1200	<input type="radio"/>	OC-1 Implementing Large-Scale Assessments of Clinical Teachers' Professional Behaviors	\$ 110.00
0830 – 1200	<input type="radio"/>	OC-2 Organizing OSCEs and other SP Programs for Interprofessional Learner Groups	\$ 110.00
0830 – 1200	<input type="radio"/>	OC-3 Evaluating Educational Innovations: The Key is to Start Early!	\$ 110.00
0830 – 1200	<input type="radio"/>	OC-4 Understanding and creating advanced items – a faculty development approach to writing multiple choice items	\$ 110.00
Full Day	<input type="radio"/>	CCME-02 Team Based Learning: a hands-on introduction	\$ 400.00
Half day	<input type="radio"/>	CCME-03 Implementing Team-based Learning in pre-clinical Undergraduate Medical Studies	\$ 110.00
Full Day	<input type="radio"/>	CCME-04 Crucial Conversations for Health Professionals	\$ 450.00
1.5 day	<input type="radio"/>	CCME-05A Creating Space IV- Exploring Different Paradigms: Arts, Humanities and the Social Sciences in the Education of Health Professionals ~ Delegate	\$ 100.00
1.5 day	<input type="radio"/>	CCME-05B Creating Space IV- Exploring Different Paradigms: Arts, Humanities and the Social Sciences in the Education of Health Professionals ~ Student	\$ 50.00
	<input checked="" type="radio"/>	Un-select the above choice	
1245 – 1615	<input type="radio"/>	OC-5 Optimal implementation of progress testing consortia: recent developments	\$ 110.00
1245 – 1615	<input type="radio"/>	OC-6 Are our assessments really valid? Using validity paradigms to design and evaluate programmes of assessment	\$ 110.00
1245 – 1615	<input type="radio"/>	OC-7 Preparing simulated/standardized patients for high stakes assessments	\$ 110.00
1245 – 1615	<input type="radio"/>	OC-8 The 'What' as well as the 'How': Towards more effective feedback in formative assessment of clinical skills for patient encounters	\$ 110.00
1245 – 1615	<input type="radio"/>	CCME-06 Reach for the Top: Leadership Development in Our Learners	\$ 110.00
1245 – 1615	<input type="radio"/>	CCME-07 When the Going Gets Tough, the Tough Get Talking: Using Multimedia to Teach Effective Communication and Conflict Management	\$ 110.00
1245 – 1615	<input type="radio"/>	CCME-09 Involving Patients in Interprofessional Collaborative Practice Education for Health Sciences Students	\$ 110.00
	<input checked="" type="radio"/>	Un-select the above choice	

The following workshops are on Saturday, April 26.

0830 – 1200	<input type="radio"/>	OC-9 Setting Standards for Performance-Based Assessments	\$ 110.00
0830 – 1200	<input type="radio"/>	OC-10 Defining, assessing and predicting professionalism of medical students and doctors	\$ 110.00
0830 – 1200	<input type="radio"/>	OC-11 From OSCE to OSTE: Using Objective Structured Teaching Encounters for Educators' Deliberate Practice	\$ 110.00
0830 – 1200	<input type="radio"/>	OC-12 Good questions, good answers – construct alignment in judgement-based assessment	\$ 110.00
0830 – 1200	<input type="radio"/>	OC-13 Using Classical Test Theory with Excel® to quality assure assessments	\$ 110.00
0830 – 1200	<input type="radio"/>	OC-14 Practical and trustworthy competency-based assessment in residency: Lessons learned from four years of implementation of the Competency-Based Achievem	\$ 110.00
0830 – 1200	<input type="radio"/>	OC-15 Assessment for and of learning: a framework for implementing student patient portfolios	\$ 110.00

0830 – 1200	<input type="radio"/>	CCME-10 COMMOTION: The Collision of Emotion & Communication in Health Professional Practice	\$ 125.00
0830 – 1200	<input type="radio"/>	CCME-11 Reducing medical-legal risks in team communication: tools and techniques	\$ 110.00
	<input checked="" type="radio"/>	Un-select the above choice	
0830 – 1200	<input type="radio"/>	CCME-12 Social Media Bootcamp: Everything you wanted to know about social media but were afraid to ask your students	\$ 50.00
Full Day	<input type="radio"/>	CCME-13 Cultivating a Professional Environment in the Academic Health Centre: A Primer for Faculty and Administrators	\$ 220.00
1200 – 1615	<input type="radio"/>	CCME-14 Growth Curves: A Mentoring Session for Early Career Medical Educators	\$ 130.00
Full Day	<input type="radio"/>	CCME-15 Management of an Adverse Event: approaches to teach, train, assess and support trainees and healthcare professionals	\$ 110.00
0830 – 1200	<input type="radio"/>	CCME-16 MedEdPORTAL: Opportunities to Advance Educational Scholarship, Share Innovations, and Promote Continuing Education	
	<input checked="" type="radio"/>	Un-select the above choice	
1245 – 1615	<input type="radio"/>	CCME-08 Conflict of Interest, Conflict of Commitment, Conflict of Loyalty: moving from best intentions to effective action	\$ 50.00
1230 – 1600	<input type="radio"/>	OC-16 Using Modern Test Theory for standard setting in Medical Education	\$ 110.00
1230 – 1600	<input type="radio"/>	OC-17 Designing and evaluating situational judgement tests to assess non-academic attributes in postgraduate selection	\$ 110.00
1230 – 1600	<input type="radio"/>	OC-18 Research in Medical Education: Making Strange with Culture(s)	\$ 110.00
1230 – 1600	<input type="radio"/>	OC-19 Improving your OSCE: Measurement, Recognition and Remediation of Station Level Problems	\$ 110.00
1230 – 1600	<input type="radio"/>	OC-20 Effecting Effective Feedback	\$ 110.00
1230 – 1600	<input type="radio"/>	OC-21 Improving MCQs: Response and scoring systems	\$ 110.00
1230 – 1600	<input type="radio"/>	OC-22 Use of short film vignettes in OSCEs to assess medical ethics and law	\$ 110.00
1230 – 1600	<input type="radio"/>	CCME-17 How can faculty support learning portfolios? Building a community of skilled mentors for facilitation of reflective practice	\$ 110.00
1230 – 1600	<input type="radio"/>	CCME-18 Linking Practice Protocols and Patients' Understanding in a Shared Decision Making Paradigm: A Challenge for Medical Education	\$ 150.00
1230 – 1600	<input type="radio"/>	CCME-19 New Tools for Continuous Quality Improvement for Canadian and US Medical Schools: Medical Academic Performance Services (MedAPS)	
1230 – 1600	<input type="radio"/>	CCME-20 Implementing a Competency Based Curriculum – One Specialty – 17 Schools – One Country Family Medicine's Journey in Canada	\$ 110.00
	<input checked="" type="radio"/>	Un-select the above choice	

Fundamentals of Assessment in Medical Education (FAME)

Course co-directors: Jack Boulet (FAIMER, USA), Ann King (NBME, USA)

Course faculty: Steven Haist (NBME, USA), André De Champlain (MCC, Canada), Ingrid Philibert (ACGME, USA), Danette McKinley (FAIMER, USA), and Marc Gessaroli (NBME, USA)

Schedule:

Friday, April 25 – full-day workshop
 Sunday, April 27 – lunch meeting with facilitators
 Monday, April 28 – lunch meeting with facilitators

This introductory assessment course is offered by the National Board of Medical Examiners (NBME) and the Foundation for Advancement of International Medical Education and Research (FAIMER). The course is led by internationally recognized faculty. FAME is intended to be a basic-level course on educational assessment. We are targeting persons who have responsibility for assessing undergraduate medical students, graduate trainees and practicing doctors. Instruction will

concentrate on the application of assessment principles, including test development, scoring, standard setting and validation of test scores.



OC-23 Fundamentals of Assessment in Medical Education (FAME)

\$ 800.00

Research Essentials Skills in Medical Education (RESME) Course

Course faculty : Charlotte Ringsted (Wilson Centre/University of Toronto, Canada) (Course Leader), Brian Hodges (Wilson Centre/University of Toronto, Canada), Albert Scherpbier (Maastricht University, Netherlands)

Schedule :

Friday April 25: full-day workshop

Saturday April 26: participants attended other preconference workshops

Sunday April 27: lunch meeting

Monday April 28: lunch meeting and 90 minute conference workshop

The RESME Course provides an introduction to the essential principles and methods of conducting research in medical education: formulating research questions, choosing a research approach, selecting an appropriate global methodology and constructing a research plan. Through a series of short presentations and small group work, this highly interactive course will introduce basic concepts and principles using a variety of examples relating to theory. After completing the course, participants will have acquired a framework for understanding and application of essential concepts and principles for research in medical education. Within six months of completion of the course, participants may choose to submit a short research proposal on a topic of their interest describing the application of concepts and principles covered in the course, leading to award of the RESME Certificate in Medical Education.



OC-24 Research Essentials Skills in Medical Education (RESME) Course

\$ 800.00

TOTAL SECTION D

SECTION E - PAYMENT SUMMARY

Total Fee :

By Credit Card : VISA MasterCard American Express

(Please note: Your credit card statement will say that payment was made to ProReg Registration Solutions, Nanaimo, BC)

Please ensure credit card expiry date is correct. Use of the mouse scroll wheel may alter selected information.

Name of cardholder :

Credit Card Number:

Expiry Date :

 /

Please ensure credit card expiry date is correct.

Rest assured, your personal data is [secure](#) (opens a new window)

By Cheque or Money Order

Cheques or Money Orders are made payable to **ProReg Registration Solutions**. All fees are in Canadian funds.

Mail payment to:

ProReg Registration Solutions
 2805 Extension Road
 Nanaimo, BC, Canada
 V9X 1E8

Additional Invoices

For accounting purposes, if you require your invoice/receipt to be sent to an additional contact, please enter the information below.

Name :

Email :

Fax :

SECTION F - CANCELLATION POLICY

Required Acceptance

Cancellation Policy

Requests for cancellations or substitutions must be submitted in writing to **the Conference Secretariat** (Ms. Chriss Holloway, cholloway@afmc.ca) 75% of the registration fee is refundable for cancellation requests received by Monday, March 18, 2014. There will be no refunds after this date, however substitution is permitted.

Submission of this form constitutes acceptance of the conditions of this policy.

Press 'Submit' to complete your registration.

A response page will follow that you may print for your records.

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