

## DELEGATE INFORMATION

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Last Name (Surname): \_\_\_\_\_

Organization: \_\_\_\_\_ Position: \_\_\_\_\_

Organization Address: \_\_\_\_\_

City: \_\_\_\_\_ Postcode: \_\_\_\_\_ Country: \_\_\_\_\_

Tel: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Dietary Requirements? Please specify: \_\_\_\_\_

Privacy Required? (will not include in delegate list) Please tick(✓):

## PART 1: REGISTRATION FEE

No.	Registration Types	Early Bird Registration (before 10 December 2011)	Late Registration (after 10 December 2011)	Tick(✓)	Total
1	Normal Registration	MYR 2,430 (USD 810)	MYR 2,730 (USD 910)		
2	Qualifying Countries Registration*	MYR 1,770 (USD 590)	MYR 2,070 (USD 690)		
3	Student Registration**	MYR 1,770 (USD 590)	MYR 2,070 (USD 690)		
<b>TOTAL</b>					<b>MYR</b>

### \*Qualifying Countries

Algeria	Croatia	Latvia	Nepal	Sub-Saharan Africa
Armenia	Estonia	Lithuania	Pakistan	Tunisia
Azerbaijan	Georgia	Malaysia	Romania	Ukraine
Bangladesh	India	Moldova	Serbia	
Belarus	Iraq	Montenegro	Slovakia	
Bosnia	Kazakhstan	Morocco	Slovenia	
Bulgaria	Central/South America	Myanmar	Sri Lanka	

### \*\*Student Rate

The Student rate is for those doing a first degree in medicine or the healthcare professions. It is not available to postgraduates unless on a graduate entry program for medicine.

### Important Notes:

-Prices are quoted in Malaysian Ringgits. As in indication, the conversion rate as at June 2011 is : USD 1 = MYR 3; GBP 1 = MYR 5.

-Payments made by credit card will appear on the credit card statement in the currency of the cardholder's country of origin. If an invoice is requested, this will be sent in both Malaysian Ringgits and US dollars.

## PART 2: ADDITIONAL COURSE/WORKSHOP

Date	Time	No.	Description	Category	Price	Tick(✓)	Total	
9 March 2012	Full Day	1	Course 1 - FAME	Course	MYR 2,625 (USD 875)			
		2	Course 2 - RESME					
	0900 - 1230 hrs	3	Workshop 1 - Assessing group dynamics to foster small group learning	Workshop				
		4	Workshop 2 - Development of workplace-based assessment tools					
		5	Workshop 3 - Assessment of indigenous health in medical education					
		6	Workshop 4 - The use of (electronic) portfolios for learning and assessing					
		1330 - 1700 hrs	7			Workshop 5 - Computer based assessment of clinical reasoning		
			8			Workshop 6 - Igniting global creativity to propel competency		
			9			Workshop 7 - Assessment of non-technical skills in simulation learning environments		
			10			Workshop 8 - Communication skills in simulation learning environments		
10 March 2012	0900 - 1230 hrs	11	Workshop 9 - OSCE feedback and debriefing - enhancing the "formative"	Workshop	MYR 360 (USD 120)			
		12	Workshop 10 - Use of simulation for assessment in an interprofessional context					
		13	Workshop 11 - Evaluating the fairness of admissions processes					
		14	Workshop 12 - Assessing the professional behaviours of students and residents					
		15	Workshop 13 - Assessment of medical student and resident professionalism					
		16	Workshop 14 - Assessing the assessments					
		17	Workshop 15 - Assessment of reflective learning of ethics (At IMU - transport provided)					
	1330 - 1700 hrs	18	Workshop 16 - Beyond student ratings: 13 others strategies to measure teaching					
		19	Workshop 17 - How to create, implement and score the multiple mini interview					
		20	Workshop 18 - Setting standards for performance-based assessments					
		21	Workshop 19 - Assessing professionalism: developing peer and patient questionnaires					
		22	Workshop 20 - Quality assurance of standardized patient case portrayal					
		23	Workshop 21 - Portfolio as a method of student assessment					
		24	Workshop 22 - Formulating the best assessment tools for clinical competencies (At IMU - transport provided)					
<b>TOTAL</b>						<b>MYR</b>		

**PART 3: SOCIAL PROGRAMME**

Types of Programme	Price (MYR)	Unit	Total (MYR)
Opening Ceremony and Reception Guest Ticket	MYR 180 (USD 60)		
<b>TOTAL</b>			<b>MYR</b>

**PART 4: HOTEL ACCOMMODATION**

Hotel	Room Category	Price (MYR)	Please Tick (✓)	Check-in Date	Check-out Date	No. of Nights	Total (MYR)
<b>Crowne Plaza (5 Star)</b>							
	Deluxe - Single Room	MYR 538					
	Deluxe - Double Room	MYR 586					
<b>Traders Hotel (5 Star)</b>							
	Deluxe City View - Single Room	MYR 600					
	Deluxe City View - Double Room	MYR 650					
	Deluxe City View - Twin Room	MYR 650					
	Deluxe Garden View - Single Room	MYR 650					
	Deluxe Garden View - Double Room	MYR 705					
	Deluxe Twin Towers View - Single Room	MYR 670					
	Deluxe Twin Towers View - Double Room	MYR 725					
	Deluxe Twin Towers View - Twin Room	MYR 725					
<b>Maya Hotel (5 Star)</b>							
	Studio Room - Single/Double	MYR 529					
	Deluxe Suite - Single/Double	MYR 644					
<b>Impiana Hotel (4 Star)</b>							
	Superior - Single Room	MYR 493					
	Superior - Double Room	MYR 533					
	Deluxe - Single Room	MYR 560					
	Deluxe - Double Room	MYR 600					
<b>Radius International (3 Star)</b>							
	Deluxe - Twin/Single Room	MYR 227					
<b>Cititel Express (3 Star)</b>							
	Superior Room - Twin Room	MYR 175					
	Deluxe Room - Double Room	MYR 206					
<b>Hotel Sentral (3 Star)</b>							
	Superior Room - Single/Double Room	MYR 149					
	Deluxe Room - Single/Double Room	MYR 184					
<b>TOTAL</b>							<b>MYR</b>

Other requirement:  Smoking  Non Smoking  Disabled Facilities  Others: \_\_\_\_\_  
 Smoking and room type preference are based on hotel availability at time of check-in.

**Important Note:**

- Room costs are per night and include all taxes and American breakfast.
- Hotels have guaranteed that they will not sell equivalent rooms at a cheaper rate.
- Prices are quoted in Malaysian Ringgits. As an indication, the conversion rate as at June 2011 is: USD 1 = MYR 3; GBP 1 = MYR 5.

**PART 5: AIRPORT TRANSFER**

Please indicate number of car(s) required in the box below.

Mode of Transfer	Price (MYR) per Car	Unit	Total
Private Airport Transfer (Per Car) (LCCT/KLIA To Hotel)	MYR 170.00		
Private Airport Transfer (Per Car) (Hotel To LCCT/KLIA)	MYR 170.00		
<b>TOTAL</b>			<b>MYR</b>

**LCCT:** Low Cost Carrier Terminal

**KLIA:** Kuala Lumpur International Airport

**Important Note:**

Flight details are required for airport transfers. These details must be received not later than 9 February 2012. (Kindly email us your date / time of arrival / departure and flight number to [ottawa2012@aosconventions.com](mailto:ottawa2012@aosconventions.com) if you have not provided the details during online registration). Failing which AOS Conventions & Events Sdn Bhd will not be liable if transfers are not made available.

**Arrival Flight Details**

Details	
Pick-Up Point	<input type="checkbox"/> KLIA <input type="checkbox"/> LCCT
Drop-off Point	
Arrival Date	
Arrival Time (HHMM) Eg: 2359	
Flight No.	

**Departure Flight Details**

Details	
Pick-Up Point	
Drop-off Point	<input type="checkbox"/> KLIA <input type="checkbox"/> LCCT
Departure Date	
Departure Time (HHMM) Eg: 2359	
Flight No.	

**PART 6A: HALF DAY TOURS**

Half Day Tours	Duration	Date (March 2012)	Rate (per person)	Unit	Total
Kuala Lumpur City Orientation Tour	0900 - 1300	9   10   11   12   13	MYR 230		
Kuala Lumpur City Orientation Tour	1400 - 1600				
Countryside & Batu Caves	0900 - 1300	9   10   11   12   13	MYR 200		
Countryside & Batu Caves	1400 - 1600				
<b>TOTAL</b>					<b>MYR</b>

**PART 6B: FULL DAY TOURS**

Full Day Tours	Duration	Date (March 2012)	Rate (per person)	Unit	Total
Historical Malacca *	0900 - 1700	9   10   11   12   13	MYR 280		
Putrajaya And Agricultural Heritage Park Tour *	0900 - 1700	9   10   11   12   13	MYR 250		
<b>TOTAL</b>					<b>MYR</b>

\* Inclusive Lunch

**PART 7: PRE & POST TOURS**

Pre & Post Tour	Duration	Tick (✓)
THE LANGKAWI ISLAND EXPERIENCE	3 Days 2 Nights	
LAND OF THE HORNBILLS	3 Days 2 Nights	
LAND BELOW THE WIND	3 Days 2 Nights	
PENANG - "PEARL OF THE ORIENT"	3 Days 2 Nights	
TAMAN NEGARA JUNGLE EXPERIENCE	3 Days 2 Nights	

\* Please tick if you are interested. Our tour manager will be in contact with you to finalize the details of pre & post tour.

**PAYMENT DETAILS**

Payment Details	Total Amount (MYR)
Part 1: REGISTRATION	
Part 2: ADDITIONAL COURSE/WORKSHOP	
Part 3: SOCIAL PROGRAMME	
Part 4: HOTEL ACCOMMODATION	
Part 5: AIRPORT TRANSFER	
Part 6A: HALF DAY TOURS	
Part 6B: FULL DAY TOURS	
<b>GRAND TOTAL:</b>	<b>MYR</b>

**PAYMENT INFORMATION:**

All payments should be made payable to "AOS Conventions & Events Sdn Bhd (Ottawa 2012)".

**OPTION 1: CREDIT CARD**

I hereby authorize AOS Conventions & Events to debit my credit card for the total amount of

Total amount due in MYR \_\_\_\_\_ Type of Card:  MasterCard  Visa

Name on Card: \_\_\_\_\_

Card #:                 Exp. Date:     (MMYY) Secure Code (CVW/CVC):

Signature: \_\_\_\_\_

**OPTION 2: TELEGRAPHIC TRANSFER**

Swift bank transfer must be made without charges to the beneficiary, and payable to "**AOS Conventions & Events Sdn Bhd (Ottawa 2012)**" in Malaysian Ringgit (MYR) or its equivalent.

Name of Bank: Alliance Bank Malaysia Berhad

Address: Ground Floor, 65, Jalan Mamanda 9, Ampang Point, Taman Dato Ahmad Razali, 68000 Ampang, Selangor, Malaysia.

Account # : 622160010001681

Swift Code: MFBBMYKL

**Important Note:**

*-Please include a copy of you bank transfer with your form. Bank draft and cheque will not be accepted for payment  
-Bank charges to be borne by payee*

**OPTION 3: LOCAL ORDER**

Please mail the original copy of LO to Ottawa 2012 Conference Secretariat for verification.

No. Pesanan Kerajaan (L/O): \_\_\_\_\_ Amount (MYR): \_\_\_\_\_

**LIABILITY**

Personal travel insurance is strongly recommended, as AOSCE act as agent only in securing hotels, transport and travel services and shall not be liable for acts or defaults in case of injury, damage, loss, accident, delay or irregularity of any kind whatsoever during arrangement organized through contractors or the employees of such contractors in carrying out services. Hotel and transportation services are subject to terms and conditions under which they are offered to the public in general. The Organizing Committee reserves the right to make changes where deemed necessary, without or prior notice to parties concerned. All disputes are subject to the Malaysian Law. We kindly ask you to authorize us by your signature to use all registration data given in this form for computerized handling of the conference.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ENQUIRIES**

For enquiries, please contact us at: [ottawa2012@aosconventions.com](mailto:ottawa2012@aosconventions.com)

Please return this form to:

2012 Ottawa Conference Secretariat

C/O AOS Conventions & Events Sdn.Bhd

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